

WAVERLEY BOROUGH COUNCIL

RESOURCES OVERVIEW AND SCRUTINY

21/11/2022

Title:

Sustainable Procurement Policy

Portfolio Holder: Cllr Mark Merryweather, Portfolio Holder for Finance, Assets & Commercial Services

Head of Service: Peter Vickers, Head of Finance and Property

Key decision: No

Access: Public

1. Purpose and summary

- 1.1 Following the last procurement audit, an audit recommendation was made that a procurement strategy should be drafted to ensure officers are procuring in a manner which supports the corporate strategy. Additional procurement elements are intended to be built into the councils updated economic strategy policy.
- 1.2 Having reviewed the corporate strategy it was felt the only objective that the procurement function could adequately influence was the council's climate agenda.
- 1.3 As part of a working group comprised of other District and Borough officers, Orbis procurement and a wider array of stakeholders, the framework for the sustainable procurement policy was produced, to then be tailored to each specific councils needs.
- 1.4 The policy places a requirement, where appropriate and proportionate, on suppliers to meet various requirements, which broadly include reporting on, mitigating against, preventing and minimising negative impacts on the environment.
- 1.5 The policy also expands on officers obligations under The Public Services (Social Value) Act 2012 to consider the wider societal benefits which can be incorporated into their contracts as part of the procurement process.
- 1.6 Officers should be informed and aware of the cost implications of any additional requirements placed on bidders and ensure financial viability before commencing a procurement.

2. Recommendation

That the Committee endorse the action plan set out in Annexe 1 and recommend its approval by the Executive.

3. Reason for the recommendation

To adopt a sustainable procurement policy to reflect best practice in the industry and support the Council's corporate objectives.

4. Relationship to the Corporate Strategy and Service Plan

4.1 The policy directly supports the Council's corporate objectives.

5. Implications of decision

5.1 Resource (Finance, procurement, staffing, IT)

No direct financial implications arise from this report. Implementation of the policy will be achieved using current resources.

Through compliance with the CPR's Waverley will continue to seek achievement of value for money with public funds.

5.2 Risk management

5.3 Legal

The Council is required to secure best value and follow relevant legislation in undertaking procurement, ensuring open competitive approaches. However the Council is entitled through a number of enactments including the Public Services (Social Value) Act 2012 to take into account some factors which are not directly related to the straight delivery of the contract (eg wider than price and direct performance matters). Accordingly the proposed policy fits within this framework balancing the need to secure best value with the Councils wider aspirations and corporate framework.

5.4 Equality, diversity and inclusion

There are no direct equality, diversity or inclusion implications in this report.

5.5 Climate emergency declaration

Directly supports the councils climate ambitions.

6. Consultation and engagement

6.1 Input sought from all council services and external stakeholders

7. Other options considered

7.1 No other options considered

8. Governance journey

8.1 A decision on this item will be taken by the Executive at their meeting on November 29th 2022.

Background Papers

There are no background papers, as defined by Section 100D(5) of the Local Government Act 1972).

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Agreed and signed off by: 27.10.2022

Legal Services:

Head of Finance:

Strategic Director:

Portfolio Holder: